RELIANCE STANDARD
A MEMBER OF THE TOKIO MARINE GROUP

P.O. Box 7307, Philadelphia, PA 19101-7307

Proof of Loss Claim Statement
VAI/VCI Wellness Benefit

CLAIM SUBMISSION INSTRUCTIONS

The **Employer/Administrator** must complete PART A in its entirety.

The **Employee** must complete PART B in its entirety and submit the completed form along with ONE of the following:

a) A receipt or explanation of benefits showing the name of the test recipient, the screening test administered and the date of that test; OR

b) PART C must be completed by the Health Care Provider who performed the covered screening test.

Email the completed form to: VoluntaryClaims@RSLI.com

OR fax the completed form to: (267) 256-3518 or (267) 256-3537

OR mail the completed form to: Reliance Standard Life Insurance Company
Attn: Voluntary Wellness Claims
P.O. Box 7307
Philadelphia, PA 19101-7307
Phone 1-800-351-7500

Additional information may be required. Submission of this claim form does not waive our right to request additional information, or waive any of our rights or defenses, or admit liability.

PART A: EMPLOYER/ADMINISTRATOR INFORMATION

Employer Name and Address	Voluntary Critical Illness (VCI) Policy Number
	Voluntary Accident (VAI) Policy Number

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PART B: EMPLOYEE INFORMATION

Employee Name	Employee Social Security Number	Employee Date of Birth

Other Names by which the Employee may have been known (maiden name, hypothetical name, nickname, derivative form of first/middle name, alias)

Employee Address

IF CLAIM IS FOR A DEPENDENT, PROVIDE THE FOLLOWING:

Dependent's Name	Dependent Social Security Number	Dependent Date of Birth	Relationship

Other Names by which the Dependent may have been known (maiden name, hypothetical name, nickname, derivative form of name, alias)

Dependent's Address

EMPLOYEE SIGNATURE

Any person who knowingly and with intent to injure, defraud or deceive Reliance Standard Life Insurance Company, files a statement of claim or submits any information in conjunctions with a claim containing fraudulent, false, misleading, incomplete or deceptive information commits a fraudulent insurance act, which is a crime. These actions will result in the denial of the claim, and are subject to prosecution under state and/or federal law. Reliance Standard Life Insurance Company will cooperate fully with any prosecution and will seek any and all appropriate legal remedies.

Phone Number ( )	Employee Social Security Number	Employee Email Address

Employee Name (Please Print)	Employee Signature	Date

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IMPORTANT: PART C should be completed by the Health Care Provider who performed the covered screening test only if the Employee is not submitting a receipt or explanation of benefits showing the name of the test recipient, the screening test administered and the date of that test.

PART C: HEALTH CARE PROVIDER INFORMATION

Test Recipient Name	Test Recipient Date of Birth (mm/dd/yyyy)
Test Recipient Address	Test Recipient Social Security Number

HEALTH SCREENING TEST(S) ADMINISTERED (CHECK ALL THAT APPLY)

(Note: Attach test results, receipt, or other proof that test was performed as indicated)

Please Note: Not all benefits that are listed below are available under all policies. Consult the policy for additional information, including definitions.

Health Screen Test	Date Test Administered (MM/DD/YYYY)	Health Screen Test	Date Test Administered (MM/DD/YYYY)
ALT/AST (liver function test)		Flexible sigmoidoscopy	
Biopsy for cancer		Genetic tests	
Blood test for triglycerides		Hemoccult stool analysis	
Bone density testing (DEXA scan)		Hepatitis screening	
Bone marrow testing		Human Immunodeficiency Virus (HIV) screening	
CA 15-3 (blood test for breast cancer)		Mammography	
CA 125 (blood test for ovarian cancer)		Pap test	
CEA (blood test for colon cancer)		PSA (blood test for prostate cancer)	
Chest X-ray		Serum cholesterol test to determine level of HDL and LDL	
Colonoscopy		Serum Protein Electrophoresis (blood test for myeloma)	
Echocardiogram		Skin cancer screening	
Electrocardiogram		Stress test	
Fasting blood glucose test		Ultrasound screening (please see policy)	

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Health Care Provider Name, Address, Zip Code (Please Print or Type)

Phone Number ( )	Fax Number ( )	Email Address

Name of Authorized Representative (Please Print)	Signature of Authorized Representative	Date

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AUTHORIZATION FOR USE IN OBTAINING INFORMATION

NAME OF INSURED: _____

INSURED'S DATE OF BIRTH: _____

POLICYHOLDER: _____

To all physicians and other health care professionals, hospitals, other health care institutions, insurers, medical, hospital and prepaid health plans, pharmacies, pharmacy benefit managers, employers, group policyholders, contract holders, governmental agencies (including but not limited to the Internal Revenue Service and the Social Security Administration), private and/or public benefit plan administrators, and/or attorney representatives, including but not limited to covered entities and business associates under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the accompanying regulations:

You are authorized to provide Reliance Standard Life Insurance Company and/or its authorized administrators including but not limited to Matrix Absence Management, with information concerning medical care, advice, and/or treatment provided to me, the above named Insured, and/or any employment, salary, tax and/or benefit-related information concerning me, the above named Insured. I understand that the disclosure of information may include disclosure of protected health information under HIPAA and the accompanying regulations, information regarding treatment for mental illness, the human immunodeficiency virus (HIV) and/or the use of drugs and alcohol. I also understand that information used or disclosed pursuant to this authorization may be subject to redisclosure by the recipient and will no longer be subject to protection under HIPAA and the accompanying regulations. A statement of Reliance Standard Life Insurance Company's privacy policy is available at www.rsli.com or upon request.

I understand that any such information will be used for the purpose of evaluating my claim for benefits. Upon request, I understand that I am entitled to receive a copy of this Authorization. This Authorization is valid from the date signed for the duration of the claim, and may be revoked by me at any time upon written request to the address above. A reproduction of this Authorization shall be considered as valid as the original.

_____ _____
Date Insured's Signature

(If the Insured is unable to sign, an authorized person may sign.)

_____ _____
Date Authorized Person's Signature

Description of Authorized Person's authority to sign on behalf of Insured: _____

IMPORTANT INFORMATION REGARDING APPLICATION FOR BENEFITS

This form is to be attached to the proof of Loss Claim Statement when a claim is submitted to Reliance Standard Life. Please be sure that all responsible parties completing and filing a claim for benefits are aware of the following statements which concern claim fraud and abuse:

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

State of California
For your protection, California law requires the following to appear on this form: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

State of New Jersey
Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.

State of New York
Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

State of Oregon
Any person who, with an intent to knowingly defraud any insurance company or other person, files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, may be subject to prosecution for insurance fraud.

State of Pennsylvania
Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

EF-1205