



On behalf of your employer, TSA Consulting Group, Inc. (TSACG) will be responsible for the approval process of transactions such as Distributions, Exchanges, Transfers, Loans, and Rollovers.

Upon reviewing submitted paperwork to ensure that the transaction complies with IRS regulations, TSACG will forward approved paperwork to your authorized investment product provider who will complete the transaction by disbursing funds directly to you or directly to an account specified by you.

- Our customer service representatives are available to assist you.
 - **Customer Service Phone: 1 -888-796-3786 ext. 2**
- All transaction requests should be submitted to TSACG for processing via fax, mail, or email:
 - **TSA Consulting Group, Inc.**
Attn: Participant Transactions Department
28 Ferry Rd SE
Fort Walton Beach, FL 32548
 - **Fax: 1-866-741-0645**
 - **Email: recordkeeping@tsacg.com**